

POSITION DESCRIPTION

TITLE	Volunteer Speaker
FTE	Hours dependant on program
LOCATION	Local regional areas
DATE	
AGREED	Job holder
AGREED	Regional Coordinator

ORGANISATION

Road Trauma Support Services Victoria (RTSSV) a not-for-profit organisation contributing to the safety and wellbeing of road users. We provide counselling and support to people affected by road trauma and address the attitudes and behaviours of road users through education.

Additional information about RTSSV and our role in the community can be obtained by visiting our website at www.rtssv.org.au

JOB PURPOSE

This role is to educate people about the impacts of road trauma through personal experience and creating a reality to the need for road safety messages.

REPORTS TO	Regional Coordinator
DIRECTLY MANAGES	-
INTERNAL CONTACTS	RTAS Coordinator, Office Manager, Volunteers, other RTSSV staff
EXTERNAL CONTACTS	Clients, and their community

DIMENSIONS/DELEGATION

NUMBER OF DIRECT/INDIRECT REPORTS	-
BUDGET RESPONSIBILITY	-

KEY ACCOUNTABILITIES/DUTIES

- To raise awareness of the impact of road trauma by conveying a personal account of road trauma. A Volunteer must also be comfortable handling questions about their own experience.
- Where applicable, to work with paid sessional facilitators to deliver personal account of road trauma to participants with traffic offences or who are at risk of offending.

- Where mutually agreed between RTSSV and the Volunteer; deliver personal account of road trauma to community groups including businesses, rotary, probus, schools, youth groups and other service organisations.
- Speak with journalists and other media professionals about own experience of road trauma.
- Maintain strict confidentiality of client and organisational information in accordance with relevant policies and procedures.
- Actively participate in the development and continual improvement of education programmes where applicable.
- To raise the profile of the RTSSV and the support and services it provides the Victorian Community

CAPABILITY FRAMEWORK

SKILLS	KEY SELECTION CRITERIA	
	ESSENTIAL	DESIRABLE
Communication: Clearly conveys information and ideas through a variety of ways in a manner that engages the audience and helps them understand and retain the message.	x	
Integrity: Acting consistently and embodying the RTSSV principles and values, being committed to public interest. Being open, honest and transparent in all dealings.	x	
Empathy: Communicates well with, relates to and sees issues from the perspective of people from a diverse range of cultures and backgrounds	x	
Teamwork: Working collaboratively to achieve group objectives. Understanding the needs and goals of others and adapting one's own views and behaviour when appropriate.	x	
Accountability: Taking ownership for the responsibilities, decisions made and actions taken within the scope of their role.	x	

KNOWLEDGE AND EXPERIENCE

RELEVANT EXPERIENCE	ESSENTIAL	DESIRABLE
Public speaking experience or have completed a course which included presentation skills		x
Working within a learning/education environment		x
Working collaboratively within a team to deliver effective results		x
SPECIALISED KNOWLEDGE		
Personal experience and understanding of the impact of road trauma	x	
Experience with young people		x
RELEVANT QUALIFICATIONS		
Current police check	x	
Current working with children check		x
Current Victorian Drivers Licence		x